## UNITED STATES ENVIRONMENTAL PROTECTION AGENCY BEFORE THE ADMINISTRATOR

| In the Matter of                  | )  |                             |
|-----------------------------------|----|-----------------------------|
|                                   | )  |                             |
| Revane Development Company, Inc., | )  |                             |
|                                   | )  |                             |
|                                   | ). | Docket No. CWA-01-2008-0027 |
| Respondent.                       | )  |                             |

## NOTICE OF RECEIPT OF EX PARTE CORRESPONDENCE

PLEASE TAKE NOTICE that on July 28, 2008, the undersigned received from Respondent, acting *pro se*, a copy of its correspondence dated May 7, 2008 addressed to Wanda Santiago, the Regional Hearing Clerk, U.S. EPA Region 1, with ten documents attached thereto, representing the same to be Respondent's Initial Prehearing Exchange. A certificate of service did not accompany the correspondence.

The Consolidated Rules of Practice, 40 C.F.R. Part 22 (Rules), which govern this proceeding, provide that the original of all documents served in connection with this action shall be filed with the Regional Hearing Clerk, and that a copy of such documents be served on all other parties and the Presiding Officer. 40 C.F.R. § 22.5(a)(1). Moreover, Rule 22.5(a)(3) requires that a "certificate of service" be attached to such documents evidencing that such service was made. 40 C.F.R. § 22.5(a)(3). Absent such certificate, the filings "addressed to the . . . Presiding Officer during the pendency of this proceeding and relating to the merits thereof, by or on behalf of any party," are deemed to be "exparte.." 40 C.F.R. § 22.8. Exparte communications between a party and this Tribunal are prohibited by the Rules. *Id*.

The correspondence representing to be Respondent's Prehearing Exchange clearly relates to the merits of this proceeding, and should have been accompanied by a certificate of service similar to that attached to this Notice indicating the date and identity of parties served with a copy thereof. Without such certificate, as an excess of caution the filing is deemed *exparte*, although it is the understanding of this Tribunal that the original of this correspondence and the attachments thereto was previously filed with the Regional Hearing clerk and a copy provided to Complainant's counsel.

ALL PARTIES ARE ADVISED THAT ANY AND ALL FURTHER FILINGS IN THIS MATTER SHALL BE SERVED UPON THIS TRIBUNAL IN A TIMELY MANNER AND ACCOMPANIED BY AN APPROPRIATE CERTIFICATE OF SERVICE.

Susan L. Biro Chief Administrative Law Judge

Dated: July 29, 2008 Washington, D.C.

## In the Matter of Revane Development Company, Inc., Respondent Docket No. CWA-01-2008-0027

## CERTIFICATE OF SERVICE

I certify that the foregoing Notice Of Receipt Of Ex Parte Correspondence, dated July 29, 2008, was sent this day in the following manner to the addressees listed below:

Staff Assistant

Dated: July 29, 2008

Original And One Copy By Pouch Mail To:

Wanda I. Santiago Regional Hearing Clerk U.S. EPA One Congress Street, Suite 1100 Boston, MA 02114-2023

Copy By Pouch Mail To:

Jeffrey Kopf, Esquire Enforcement Counsel (SEL) U.S. EPA One Congress Street, Suite 1100 Boston, MA 02113-2023

Copy By Regular Mail and Facsimile To:

Thomas Revane, President Revane Development Company, Inc. 342 Greenwood Street Worcester, MA 01607